



CHIEF CLERK
BIRMINGHAM DIVISION
325-5420

PROBATE COURT OF JEFFERSON COUNTY

716 RICHARD ARRINGTON, JR. BLVD. N., BIRMINGHAM, ALABAMA 35203

ALAN L. KING, JUDGE
325-5203

SHERRI C. FRIDAY, JUDGE
325-5426

CYNTHIA VINES BUTLER
DEPUTY PROBATE JUDGE
BESSEMER DIVISION
481-4100

August 24, 2007

TO: Attorneys

FROM: Judge Alan L. King
Judge Sherri C. Friday

RE: Trust Modification

Effective immediately, the procedure to follow on modifying trusts is as follows:

1. Upon the Petition being filed in Probate Court, a Status Conference will be set with the attorney. (Note: If a minor or incompetent is involved, a GAL will be appointed).
2. Consents/Waivers are filed (generally simultaneously with filing the Petition);
3. If anyone contests the Petition or does not sign a Consent/Waiver, then:
 - a. The Petition will be set down for a hearing;
 - b. Service to all parties will be directed;